

**MONROE TOWNSHIP BOARD OF TRUSTEES  
"REGULAR" MEETING MINUTES**

**6:30 PM**

**January 5,**

**16**

**CALL TO ORDER**

Meeting called to order by Tom Peck at 6:08pm (early start due to inclement weather)  
Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

**PLEDGE OF ALLEGIANCE**

**TOWNSHIP BUSINESS**

**17-009** Motion by Joyce Richardson; seconded by Darlene Jowers, to approve the December, 2016 Warrant numbers 30292 through 30331

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-010** Motion by Darlene Jowers, seconded by Joyce Richardson, to approve the December, 2016 EFT numbers 827 through 899

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-011** Motion by Darlene Jowers, seconded by Joyce Richardson, to establish Fund 2194 to track Revenue and Appropriations for the new EMS Services replacement levy and to appropriate resources for same as presented by the Fiscal Officer

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-012** Motion by Joyce Richardson, seconded by Darlene Jowers, to reduce the appropriations for Fund 2193 as presented by the Fiscal Officer

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-013** Motion by Joyce Richardson, seconded by Darlene Jowers, to re-allocate appropriations for Fund 2192 as presented by the Fiscal Officer to cover Worker's Compensation Insurance payment for the first half of 2017

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-014** Motion by Darlene Jowers, seconded by Joyce Richardson, to forward a request for an advance of taxes from Clermont County as presented by the Fiscal Officer

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-015** Motion by Darlene Jowers, seconded by Joyce Richardson, to approve the December 22, 2016 "Special" meeting minutes as presented by the Fiscal Officer

Roll Call: Mrs. Richardson: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

**17-016** Motion by Darlene Jowers, seconded by Tom Peck, to approve the December 28, 2016 "Special" meeting minutes as presented by the Fiscal Officer

Roll Call: Mrs. Richardson: Abstain; Mrs. Jowers: Yes; Mr. Peck: Yes

**ZONING:** Dannelle Speigel

**17-017** Motion by Joyce Richardson, seconded by Darlene Jowers, to approve reasonable and ordinary expenses for registration and travel for the Fiscal Officer, Zoning Inspector, one member of the Zoning Commission, Trustees and some staff members to attend the 2017 OTA Conference. Individuals wishing to attend must submit their request to the Board of Trustees for approval in advance. Approvals may be obtained via email and forwarded to the Fiscal Officer who will issue a Purchase Order for the event expenses.

Roll Call: Mrs. Richardson: Abstain; Mrs. Jowers: Yes; Mr. Peck: Yes

- *Still need to appoint a new BZA member.*

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**SERVICES:** Tom Wildey, Director of Services – report submitted in writing

**ROAD MAINTENANCE:** Jim Trees

**CEMETERIES:** Dennis Jowers, Director of Essential Services – report submitted in writing. Denny also presented a form for potential use in indigent burial situations. See ORC 9.15 for additional information on Township burial responsibilities.

**FIRE & EMS:** BJ Jetter, Fire/EMS Chief  
2016 Recap

	EMS Runs	Fire Runs	Total
Stn 32	685	145	830
Stn 33	353	94	447
Joint		179	179
<b>TOTALS</b>	<b>1038</b>	<b>418</b>	<b>1456</b>

Zach Houchin is going to active duty in early spring.

Chief requested assistance from Trustees in getting the County Commissioners to approve the Enterprise Zone request.

Open burns of debris and brush do not require a burn permit; however buildings require an EPA permit. Chief has requested that the EPA provide a process for obtaining one that we can post on our website.

Emergency sirens are out of order and will require approximately \$2,000 each times three units, or \$6,000 to repair and unknown ongoing maintenance costs. An alternative is a reverse 911 calling system with an upfront cost of approximately \$5,000 and unknown ongoing maintenance costs. Homeland security is no longer requiring the sirens as they are using broadcast media.

**ADJOURNMENT**

Meeting adjourned by Tom Peck at 6:39pm

**Minutes submitted by Marie Drew, Fiscal Officer**

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Joyce Ann Richardson, Trustee/Chairperson

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Darlene Jowers, Trustee

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Tom Peck, Trustee/Co-Chairperson

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Marie Drew, Fiscal Officer