

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

6:30 PM

February 8, 2018

CALL TO ORDER

Meeting called to order by Darlene Jowers at 6:31 pm

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATON

- Mr. Chris Hicks, candidate for County Auditor

TOWNSHIP BUSINESS

Motion **18-024** made by Tom Peck to approve the January 4, 2018 Organizational Meeting Minutes as presented by the Fiscal Officer.

Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-025** made by Dwain Forder to approve the January 4, 2018 Regular Meeting Minutes as presented by the Fiscal Officer.

Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-026** made by Dwain Forder to approve the January 9, 2018 Special Meeting Minutes as presented by the Fiscal Officer.

Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-027** made by Dwain Forder to approve the January 23, 2018 Special Meeting Minutes as presented by the Fiscal Officer.

Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-028** made by Tom Peck to approve the January, 2018 Warrants numbered from 30942 to 30986. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-029** made by Tom Peck to approve the January, 2018 Vouchers numbered from 1 to 135.

Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-030** made by Tom Peck to approve the December 2017 Financials as presented by the Fiscal Officer.

Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-031** made by Dwain Forder to approve changes in the 2018 Temporary Appropriations as presented by the Fiscal Officer.

Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

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2018 TEMPORARY APPROPRIATIONS

REVISED 02-08-2018

Fund	Fund Name	Salaries	Benefits	Other	Total
1000	General	32,000	32,000	24,000	88,000
2011	Motor Vehicle License Tax	0	0	1,500	1,500
2021	Gasoline Tax	12,000	3,000	15,000	30,000
2031	Road & Bridge	16,000	16,000	36,600	68,600
2041	Cemetery - Unrestricted	1,000	1,000	250	2,250
2042	Cemetery - Restricted	0	0	1,500	1,500
2181	Zoning	0	0	4,050	4,050
2191	Police Department	30,195	0	5,000	35,195
2192	Fire Department ¹	189,614	47,450	6,500	243,564
2193	Life Squad ²	70,131	17,550	2,550	90,231
2231	Permissive Motor Vehicle Tax	0	0	18,750	18,750
2271	Enforcement & Education	0	0	1,500	1,500
2281	Fire & Rescue, Ambulance & EMS Services ³	0	0	60,000	60,000
2901	Fire & EMS Levy - old	0	0	0	0
2902	Fire	0	0	0	0
2903	EMS	0	0	0	0
2906	Donations to Fire & EMS	0	0	500	500
2908	MRS Safety Day Donations for Fire & EMS	0	0	0	0
4401	Public Works Commission - N Altman Road	0	0	0	0
		350,940	117,000	177,700	645,640

Motion **18-032** made by Tom Peck to approve Fiscal Officer attendance at Local Government Officials Conference March 21-23, 2018 in Columbus, OH.
Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

ADMINISTRATION, ZONING & DEVELOPMENT, PARKS: Dani Spiegel,
Administrator / Zoning Inspector

- Report submitted in writing
- Resolution regarding meeting notices

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Motion **18-033** made by Dwain Forder to adopt Resolution 18-033 establishing notice of meetings. Motion seconded by Tom Peck.
Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

RESOLUTION NO. 18-033

The Board of Trustees of Monroe Township, Clermont County, Ohio, met in regular session on the 8th day of February, 2018 with the following members present:

Darlene Jowers, Trustee

Tom Peck, Trustee

Dwain Forder, Trustee

Mr./Ms. Dwain Forder moved for the adoption of the following Resolution:

RESOLUTION ESTABLISHING NOTICE OF MEETINGS RULE

WHEREAS, the Board of Trustees of Monroe Township desires to enact a rule, pursuant to Ohio Revised Code Section 121.22(F), to establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings, the time, place, and purpose of all special meetings, and the appropriate notice of the time, place, and purpose of an emergency meetings; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Monroe Township, Clermont County, Ohio with at least two-thirds of its members thereto concurring as follows:

SECTION I

That the Board of Trustees of Monroe Township does hereby resolve that notice of all regularly scheduled meetings shall state the date, the time, and the place of the regular meeting and that notice shall be published as follows:

1. The Board of Trustees shall establish a schedule and time for Regular Meetings annually at the Organizational Meeting held in early January;
2. Notice of Regular Meetings shall be given at least seven days before the Regular Meeting as follows:

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Each Regular Meeting date, time, and location will be placed on the Township exterior signs at 2828 St. Rt. 222, Bethel, Ohio and 1963 Laurel Lindale Road, New Richmond, Ohio.

Each Regular Meeting date, time, and location will be placed on the Monroe Township web-site and the Monroe Township Fire Department web-site.

Each Regular Meeting date, time, and location will be placed on at both Township Hall entry doors at 2828 St. Rt. 222, Bethel, Ohio.

3. Notices of any change to the Regular Meeting schedule and/or location shall be given at least seven days prior to the originally scheduled Regular Meeting date and shall be posted at both Township Hall entry doors, on the Township exterior signs at each Fire House, and by posting the notice on the township website at least seven days before the Regular Meeting; and

SECTION II

That the Board of Trustees of Monroe Township does hereby resolve that notice of all Special Meetings shall state the date, the time, the place, and the purpose of the Special Meeting and that notice shall be published as follows:

1. Notice of Special Meetings provided to all three Trustees via email;
2. At least twenty-four hours' advance notice of the Special Meeting shall be given to the news media that have requested notification;
3. Notice of a Special Meeting shall be posted at both Township Hall entry doors, and on the Township exterior signs at 2828 St. Rt. 222, Bethel, Ohio and 1963 Laurel Lindale Road, New Richmond, Ohio as soon as possible following the decision to meet. To be removed no later than 24 hours after the posted Special Meeting time;
4. By posting the notice on the Monroe Township web-site and the Monroe Township Fire Department web-site at least 24 hours before the special meeting; and

SECTION III

That the Board of Trustees of Monroe Township does hereby resolve that in the event of an emergency requiring immediate official action the member or members calling the Emergency Meeting shall immediately give notice to all other Trustees and immediately notify the news

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media that have requested notification of the time, place, and purpose of the Emergency Meeting;
and;

SECTION IV

That the Board of Trustees of Monroe Township does hereby resolve that any person, upon request and payment of a reasonable fee, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed; and

SECTION V

That the Board of Trustees of Monroe Township does hereby find and determine that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Mr./Ms. Tom Peck seconded the motion and on roll call, the vote resulted as follows:

Mr./Ms. <u>Jowers</u>	<u>yes</u>
Mr./Ms. <u>Forder</u>	<u>yes</u>
Mr./Ms. <u>Peck</u>	<u>yes</u>

This resolution was duly passed on the 8th day of February, 2018.

Charlene Jowers
Trustee,

Tom Peck
Trustee,

Dwain Forder
Trustee,

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ATTEST:



Midi Drew, Fiscal Officer
Monroe Township

This Resolution was prepared and approved as to form by the
Office of Prosecuting Attorney of Clermont County, Ohio

By: _____

G. Ernie Ramos, Jr.
Chief Assistant Prosecuting
Attorney

Date: _____

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- Certificates for aggregation are ready to go.
- Park camera estimates are in. Reimbursement grant approved. We will need to submit final costs to Park District.

Motion **18-034** by Dwain Forder to proceed with the installation of the cameras at Fair Oak Park. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

- Citizens for Fiscal Responsibility solicitation to be posted on the website. Five to seven citizens to input into budget planning.
- Possible speed reduction on various roads.

Motion **18-035** by Tom Peck to certify Road Miles in Monroe Township at 25.820 Miles for the year ending December 31, 2017. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

POLICE

- Report submitted in writing.

ROAD MAINTENANCE: Greg Schrichten, Maintenance Supervisor

- Darlene conveyed appreciation for road clearing
- Report submitted in writing

CEMETERIES: Dennis Jowers, Director of Essential Services

- Report submitted in writing

FIRE & EMS: Matt Carey, Fire/EMS Chief

- Saline shortage in effect. Department working on getting additional supplies in.
- Runs continuing on par with last year's higher levels.
- Review of response times.
- Developing an SOG for annual agility testing.
- Budget presentation

Motion **18-036** to enter into Executive Session at Dwain Forder at 8:05pm pursuant to ORC 121.22G (1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee, official, licensee or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Back from Executive Session and into Regular Session at 8:26 pm.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

No action to be taken at this time.

ADJOURNMENT

Meeting adjourned by Darlene Jowers at 8:36 pm

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Minutes submitted by Marie Drew, Fiscal Officer

Darlene Jowers, Trustee/Chairperson

Tom Peck, Trustee/Co-chairperson

Dwain Forder, Trustee

Marie Drew, Fiscal Officer