

**MONROE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

**6:30 PM**

**August 21, 2018**

**CALL TO ORDER**

Meeting called to order by Darlene Jowers at 6:30 pm

Roll Call: Mrs. Jowers: Here; Mr. Forder: Here; Mr. Peck: Here; Mrs. Drew: Here

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATON** - none

**POLICE**

**TOWNSHIP BUSINESS**

Motion **18-131** made by Tom Peck to approve the July 12, 2018 Regular Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-132** made by Dwain Forder to approve the July 26, 2018 Special Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-133** made by Dwain Forder to approve the August 7, 2018 Special Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Abstain; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-134** made by Tom Peck to approve the August 10, 2018 Special Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-135** made by Dwain Forder to approve the July, 2018 Warrants numbered from 31262 to 31292. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-136** made by Dwain Forder to approve the July, 2018 Vouchers numbered from 602 to 707. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-137** made by Dwain Forder to approve the July, 2018 Financials as presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-138** made by Tom Peck to adopt Resolution 18-138 adding Dwain Forder, Trustee to the Authorized Persons listing and Commercial Master Signature Card for the Fifth Third Bank Commercial Checking Account # 717-19354. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-139** made by Tom Peck to approve revisions to the Kick Grass contract, including those recommended by Counsel. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

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*Discussion:* Dani asked if anyone had discussed the changes with the Contractor. Darlene indicated she had advised him of the one-year time limit, but nothing else. Dani to follow up with him tomorrow.

**FINANCE & RECORDS:** Midi Drew, Fiscal Officer

Fund Dashboard

Fire & EMS Allocations

Request to schedule Records Commission Meeting in September.

Motion **18-140** made by Tom Peck to approve changes to the Fiscal Year 2018 Appropriations as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**ADMINISTRATION, ZONING & DEVELOPMENT, PARKS:**

Dani Speigel, Administrator / Zoning Inspector

OPWC Grant applied for – North Altman Road

Ohio Diesel Grant applied for – truck for Maintenance

ODNR – September 12, 2018 Asian Longhorn Beetle eradication ceremony at 2pm in Fair Oak Park.

Ballot levies submitted – waiting on final language

Lindale Golf Course – possible PUD – acreage also in Ohio Township

Ireton Trees speed reduction to 35 mph to go along with one Washington Township already passed. Dani to get resolution for this.

Fair Oak Park security cameras – seller to meet Greg S Friday to learn more about operation and capabilities. Tom Peck asked about self-locking doors and Matt Carey told him about the ones we are already using at the Fire Houses. Possibly put in Park Grant request. Put metal cover plate(s) over electric outlet in bathroom. Locks are a priority for the Grant. Spectrum will be an additional \$56/month for service plus installation cost.

Rolling Hills cleanup – court dismissed today.

Culvert pipe replacement completed and Invoice approved for payment.

Maintenance Department pole barn addition - contract status

Sale of Parcel to B. Franklin Properties, LLC – completed. Zoning change in process.

**ROAD MAINTENANCE:** Greg Schrichten, Maintenance Supervisor

See written report

**CEMETERIES:** Jerry Cramer, Maintenance Staff

See written report

**FIRE & EMS:** Matt Carey, Fire/EMS Chief

See written report. Matt with NR School Board regarding ongoing communication issues. Weekly visits with lower school scheduled. Request for executive session for staffing changes. Touch screen white board installed and operational. Darlene commended Steve and the others for the school opening day visit. Lunch visits 11:15 am to 1:00 pm on Fridays when possible. Looking at Grant for bullet-proof vest reimbursement.

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Motion **18-141** made by Dwain Forder to enter into Executive Session at 7:10 pm pursuant to ORC 121.22G (1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee, official, licensee or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Entered into Executive Session at 7:10 pm

Returned from Executive Session 7:54 pm

Motion **18-142** made by Tom Peck to increase the General Fund Budget and appropriations by \$14,900 in Other. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-143** made by Dwain Forder to enter into a contract with Dinsmore & Shohl LLP for legal purposes. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-144** made by Dwain Forder to hire Andrew Jackson as a Full Time replacement for Courtney Dean; to hire the following to part time positions: Thomas Mitchell, Douglas Streeter, Michael Tobin, Justin Dotson and Nicholas Nieheus; to accept Volunteer Nicholas Wuest and Cadets Jason Bickett and Cody Feldkamp and to certify the pay raises for Doug Jones and Tim Goodman on completing their medic training (retroactive to 6-17-2018). Seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**OTHER BUSINESS**

**ADJOURNMENT**

Motion **18-145** made by Tom Peck to adjourn meeting at 7:56 pm.

Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes