

**MONROE TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES**

**10:00 AM**

**December 31, 2018**

**CALL TO ORDER**

Meeting called to order by Darlene Jowers at 10:02 am

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Drew; Yes

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATON**

**TOWNSHIP BUSINESS**

Motion **18-246** made by Dwain Forder to approve a temporary advance of \$30,000 from the General Fund 1000 to F&EMS Fund 2281 to cover the PO for the pickup truck until the loan proceeds are certified. This transfer is already reflected in the 2019 Temporary Appropriations to be presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-247** made by Tom Peck to approve the revised OTARMA annual insurance premium of \$29,316.50 as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-248** made by Tom Peck to approve Then and Now PO number 462-2018 to OTARMA for the revised annual insurance premium of \$29,316.50, which is in excess of the \$3,000 limit for Fiscal Officer approval. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

2019 Temporary Appropriations presented by the Fiscal Officer.

A discussion ensued regarding paving projects for 2019. A desire to re-pave the Township Complex parking lot was expressed. This will need to be paid from the General Fund and is *not* in the current appropriations.

Additional discussion occurred with regard to Capital Expenses. A desire to construct another two bays on the Maintenance Building was expressed. The Fire Department is still not able to fund this and execute their five-year plan for Equipment replacements and Staff compensation. Mr. Schrichten allowed that Maintenance can use the additional space and the Fiscal Officer confirms that the Funds are available for this. After further discussion, Mrs. Drew recommends that Maintenance Appropriations in Fund 2031-Other be increased by \$30,000 to cover this until a firm quote is obtained. Greg Schrichten will follow-up with TrueCut to get a new quote as the original has expired.

**Motion 18-249** made by Tom Peck to increase appropriations in Fund 2031-Other by \$30,000 for a two bay addition to the Maintenance Shed. This is incremental to the \$45,246 already shown in the 2019 Temporary Appropriations for Fund 2031 as presented by the Fiscal Officer, which brings the Total for Fund 2031 to \$75,246. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**Motion 18-250** made by Tom Peck to approve the 2019 Temporary Appropriations as presented by the Fiscal Officer including the additional \$30,000 for the Maintenance Building Addition contingency. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

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Approved: Motion 18-250 Effective 12-31-2019		2019 TEMPORARY APPROPRIATIONS			
Fund	Fund Name	Salaries	Benefits	Other	Total
1000	General	15,010.03	10,839.75	72,096.98	97,946.75
2011	Motor Vehicle License Tax				0.00
2021	Gasoline Tax	10,554.60	5,919.77	200,000.00	216,474.37
2031	Road & Bridge	14,576.48	10,482.51	50,187.38	75,246.38
2041	Cemetery - Unrestricted			1,250.00	1,250.00
2042	Cemetery - Restricted			1,250.00	1,250.00
2191	Police Department			2,000.00	2,000.00
2192	Fire Department	194,770.33	91,032.95	6,905.32	292,708.60
2193	Life Squad			2,432.75	2,432.75
2195	F&EMS 3 mil - renewed Nov-2018				0.00
2196	F&EMS 1 mil - renewed Nov-2018				0.00
2231	Permissive Motor Vehicle Tax			100,000.00	100,000.00
2271	Enforcement & Education			10,000.00	10,000.00
2281	Fire & Rescue, Ambulance & EMS Services			83,034.34	83,034.34
2901	Fire & EMS Levy - old				0.00
2902	Fire				0.00
2903	EMS				0.00
2902	MSR Grant - Fire				0.00
2903	MSR Grant - EMS				0.00
2906	STN 33 Monument			4,000.00	4,000.00
2908	MSR Safety Day Donations for Fire & EMS			725.00	725.00
2909	MSR Special Events			425.00	425.00
9001	Agency - Barkley Road Performance Bond	0.00	0.00	0.00	0.00
		<b>234,911.44</b>	<b>118,274.97</b>	<b>534,306.77</b>	<b>887,493.19</b>

**Administrator: Dani Speigel**

Mrs. Speigel shared quotes for repair and/or replacement of the electric sign located at the Township Hall. The repair quote is being revised as it includes more work than specified by the Administrator.

**ADJOURNMENT**

Motion **18-251** made by Tom Peck to adjourn the meeting at 10:21 am.

Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**Minutes submitted by Marie Drew, Fiscal Officer**

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Darlene Jowers, Trustee/Chairperson

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Tom Peck, Trustee/Co-chairperson

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Dwain Forder, Trustee

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Marie Drew, Fiscal Officer