

**MONROE TOWNSHIP BOARD OF TRUSTEES  
ANNUAL ORGANIZATIONAL MEETING MINUTES**

**6:00 PM**

**January 3, 2019**

**CALL TO ORDER**

Meeting called to order by Mrs. Drew at 6:00 pm

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

**PLEDGE OF ALLEGIANCE**

**ORGANIZATIONAL BUSINESS**

Nominations / Election of Chairperson

Motion **19-001** by Tom Peck to nominate Darlene Jowers for Chairperson.

Nomination seconded by Dwain Forder

Roll Call: Mrs. Jowers: abstain; Mr. Forder: Yes; Mr. Peck: Yes

Nominations / Election of Co-Chair

Motion **19-002** by Dwain Forder to nominate Tom Peck for Co-chairperson.

Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: abstain

Motion **19-003** by Tom Peck to hold "Regular" meetings of the Board of Monroe Township Trustees the second Thursday of each month at 6:30 pm at the Monroe Township Hall, 2828 State Route 222, Bethel, OH 45106. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-004** by Tom Peck to add a floating Holiday bringing the total paid Holidays per year to eleven. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-005** by Tom Peck to allow for the payment of the 2019 Employer contribution to Health Saving Accounts to be made in increments of \$76.92 per pay period. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-006** by Tom Peck to hold "Workshop" meetings with the staff of Monroe Township on the final Tuesday of each month at 10:00 am at the Monroe Township Hall, 2828 State Route 222, Bethel, OH 45106. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-007** by Tom Peck to authorize the Fiscal Officer to make any necessary appropriations, supplemental appropriations and any advance of funds. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-008** by Tom Peck to authorize the Fiscal Officer to pay all bills within the limits of the appropriations resolution as bills are received. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-009** by Tom Peck to establish the effective mileage reimbursement rate for township personnel at 58 cents per mile. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

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Motion **19-010** by Tom Peck to authorize Direct Deposit of township funds whenever technically feasible. Motion seconded by Dwain Forder.  
Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-011** by Tom Peck to authorize the Fiscal Officer to invest township funds. Motion seconded by Dwain Forder.  
Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **19-012** by Tom Peck to allow for the certification of monthly payroll expenses for elected officials. Motion seconded by Dwain Forder.  
Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**ADJOURNMENT**

Motion **19-013** by Tom Peck to adjourn the meeting. Motion seconded by Dwain Forder.  
Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Meeting adjourned by Darlene Jowers at 6:11 pm

**Minutes submitted by Marie Drew, Fiscal Officer**

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Darlene Jowers, Trustee/Chairperson

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Tom Peck, Trustee/Co-chairperson

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Dwain Forder, Trustee

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Marie Drew, Fiscal Officer