

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

10:00 AM

February 5, 2019

CALL TO ORDER

Meeting called to order by Darlene Jowers at 10:00 am

Roll Call: Mrs. Drew: Yes; Mr. Forder: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE FOR THE DEPARTED

TOWNSHIP BUSINESS

Motion **19-045** made by Tom Peck to approve the January 23, 2019 Special Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

ZONING & DEVELOPMENT: Dani Speigel, Administrator / Zoning Inspector

- OTA Conference attendance
- Thank you to Maintenance for building the frame for the drawings cabinet

PARKS: Dani Speigel, Administrator / Zoning Inspector

- External hard drive for camera?

ROAD MAINTENANCE: Greg Schrichten, Maintenance Supervisor

- Pipe on Dry Run Road is washing out and needs to be repaired.
- Bid advertisement needs to be placed for Carnes, West & Township Complex parking lot. Dani to review with Ernie Ramos.

CEMETERIES: Jerry Cramer, Maintenance

- Per report submitted.
- Dani to get estimate for cost to survey of Presbyterian Cemetery.
- Lot transfer request still pending. Requestor now questioning ownership.

PUBLIC PARTICIPATON

- Robert Sonnega
 - Asked about pending Family Dollar store, development and land use.
 - Sink hole in right of way at 2050 Smith Road. Maintenance will check it out.

FIRE & EMS: Matt Carey, Fire/EMS Chief

- Another squad broken down. Diagnostics pending.
- ODNR to gift us a used boat from the Sherriff's department, with delivery to occur in the next 60 days.
- F&EMS will be participating in the funeral procession for Detective Brewer.

Motion **19-046** made by Tom Peck to hire part time FF/EMT-P Mark Steinwert effective retroactive to January 17, 2019 at the hourly rate of \$12.50. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

FISCAL OFFICER: Midi Drew

- Bank Reconciliation for December 2018
- Month End Reports for December 2018
- Year End Status update – working with Perry & Associates to complete notes to the Financials to file with Year End by 2-28-2019.
- Fund Dashboard – January Month End

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Robert Sonnega (resident) suggestions during discussion included broader dissemination of Budget and other financial details.

- Credit Card Summary
- Police Levy Replacement – Resolution of Necessity

Motion **19-047** made by Tom Peck to retroactively approve the Advance of \$6,900 from F&EMS Fund 2281 to F&EMS Fund 2192 effective 1-30-2019 to cover Payroll and Benefits pending receipt of Tax Receipts from the County. Fund 2192 will repay \$6,900 to Fund 2281 no later than 4-26-2019. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

Motion **19-048** made by Tom Peck to approve changes in the 2019 Temporary Appropriations as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

Rev 3	Approved: Motion 19-048 Effective: 2-5-2019	2019 TEMPORARY APPROPRIATIONS				PROPOSED REVISION(S)				REVISED TOTALS			
		Salaries	Benefits	Other	Total	Salaries	Benefits	Other	Total	Salaries	Benefits	Other	Total
1000	General	15,010.03	10,839.75	72,096.98	97,946.75	5,000.00	20,000.00		25,000.00	20,010.03	30,839.75	72,096.98	122,946.75
2011	Motor Vehicle License Tax	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2021	Gasoline Tax	10,554.60	5,919.77	200,000.00	216,474.37				0.00	10,554.60	5,919.77	200,000.00	216,474.37
2031	Road & Bridge	14,576.48	22,482.51	50,187.38	87,246.38	15,000.00			15,000.00	29,576.48	22,482.51	50,187.38	102,246.38
2041	Cemetary - Unrestricted	0.00	0.00	1,250.00	1,250.00			3,000.00	3,000.00	0.00	0.00	4,250.00	4,250.00
2042	Cemetary - Restricted	0.00	0.00	2,850.00	2,850.00				0.00	0.00	0.00	2,850.00	2,850.00
2191	Police Department	0.00	0.00	2,000.00	2,000.00			1,000.00	1,000.00	0.00	0.00	3,000.00	3,000.00
2192	Fire Department	194,770.33	91,032.95	6,905.32	292,708.60				0.00	194,770.33	91,032.95	6,905.32	292,708.60
2193	Life Squad	0.00	0.00	2,432.75	2,432.75		21,911.81		21,911.81	0.00	21,911.81	2,432.75	24,344.56
2195	F&EMS 3 mil - renewed Nov-2018	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2196	F&EMS 1 mil - renewed Nov-2018	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2231	Permissive Motor Vehicle Tax	0.00	0.00	100,000.00	100,000.00				0.00	0.00	0.00	100,000.00	100,000.00
2271	Enforcement & Education	0.00	0.00	10,000.00	10,000.00				0.00	0.00	0.00	10,000.00	10,000.00
2281	Fire & Rescue, Ambulance & EMS Services	0.00	0.00	113,034.34	113,034.34				0.00	0.00	0.00	113,034.34	113,034.34
2901	Fire & EMS Levy - old	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2902	Fire	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2903	EMS	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2902	MSR Grant - Fire	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2903	MSR Grant - EMS	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
2906	STN 33 Monument	0.00	0.00	4,000.00	4,000.00				0.00	0.00	0.00	4,000.00	4,000.00
2908	MSR Safety Day Donations for Fire & EMS	0.00	0.00	725.00	725.00				0.00	0.00	0.00	725.00	725.00
2909	MSR Special Events	0.00	0.00	425.00	425.00				0.00	0.00	0.00	425.00	425.00
9001	Agency - Barkley Road Performance Bond	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
		234,911.44	130,274.97	565,906.77	931,083.19	20,000.00	41,911.81	4,000.00	65,911.81	254,911.44	172,186.78	569,906.77	997,005.00

Motion **19-049** made by Tom Peck to allow the Fiscal Officer to attend the Local Government Officials Conference March 6-8, 2019 in Columbus, OH and to allocate \$1,000 for registration fee and travel expenses within the General Fund. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

Motion **19-050** made by Tom Peck to cover the cost of the Salute to Leaders dinner from the General Fund for staff members wishing to attend. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

- Dani Speigel to make reservations

OTHER BUSINESS

Nomination for Salute to Leaders award:

Motion made by Tom Peck to nominate the Monroe Grange. No second.

Dani Speigel suggested George Ison, long term member of the Monroe Township Zoning Commission and participant in land use planning, as a potential candidate.

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Motion **19-051** made by Tom Peck to nominate George Ison for the 2019 Salute to Leaders award. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

CALENDAR DATES:

- Yard Sale: Dani will coordinate with Gloria
- Clean-up days: Possible tire pick-up with quantity limit & fee. Dani will follow-up with contact to be provided by Darlene Jowers. Possibly we can cost-share with Ohio Township.
- CCTA Basket for Banquet/Auction: Need to solicit donations from Township businesses and residents. Possibly a "Taste of Monroe" with recipes and cooking tools. We could include local Church recipe books.

OTHER BUSINESS:

- Chief Carey pointed out the need for a location to store the boat, preferably at 222 so we can provide support for East Fork Lake as well as the Ohio River.

NEXT MEETING

- Thursday, March 14, 2019 at 6:30 pm

ADJOURNMENT

Motion **19-052** made by Tom Peck to adjourn the meeting. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

Meeting adjourned by Darlene Jowers at 11:13 am

Meeting re-convened by Darlene Jowers at 11:17 am for the purpose of reviewing and voting on a Community Development Block Grant Resolution.

Roll Call: Mrs. Drew: Yes; Mr. Forder: Yes; Mrs. Jowers: Yes; Mr. Peck: Yes

Motion **19-053** made by Dwain Forder to approve Resolution **19-003** (Appendix A) authorizing the execution and /or submission of the application or agreement for award and acceptance of the Community Development Block Grant funds in relationship to the Monroe Township Fire Station 32 Improvement Project. Motion seconded by Tom Peck.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

2nd ADJOURNMENT

Motion **19-054** made by Tom Peck to adjourn the meeting. Motion seconded by Dwain Forder.

Roll Call: Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Jowers: Yes

Meeting adjourned by Darlene Jowers at 11:21 am

Minutes submitted by Marie Drew, Fiscal Officer

Darlene Jowers, Trustee/Chairperson

Tom Peck, Trustee/Co-chairperson

Dwain Forder, Trustee

Marie Drew, Fiscal Officer