

Monroe Township Board of Trustees Meeting Minutes

September 23, 2025

10:00 a.m.

The meeting was called to order by Mr. Forder at 10:00 a.m.

Roll Call: Mr. Peck-present, Ms. Aranyos-present, Mr. Forder-present, Ms. Forder-present

The Pledge of Allegiance was recited.

Guest Speakers: Julia Carney

Township Business:

Swearing in for full-time FF/EMT Sam Wilson.

Fiscal Officer Candace Forder

Motion# 105-2025 was made by Ms. Aranyos to approve the Monroe Township Board of Trustees Meeting Minutes dated September 11, 2025 as presented. Mr. Peck 2nd the motion.

Vote: Mr. Peck-yes, Ms. Aranyos-yes, Mr. Forder-yes

Jonathan Zimmerman with New Richmond School Levy Committee will hold their meeting at the Township Building on October 21, 2025 from 6:30 to 7:30 p.m. Ms. Aranyos will open and close the building for this meeting.

Zoning Mike Boots:

The report was in writing.

- 2 permits issued since the last meeting and no new violations.
- Mr. Boots met with Clermont County Metropolitan Housing Authority and the Model Group to review/discuss their plans for building a multi-family Veterans Village at 2139 SR 125.
- Received numerous emails and phone calls.

Ms. Carney reviewed a Resolution that would cover solicitation by transient vendors operating within Monroe Township. The Trustees would need to select time periods, registration time period and the amount of the registration for the vendor.

Suggestions was time of 9-6, non profit with be exempt, registration for a period of a 6-month period, and a cost of \$150.00 per registration.

The Board reviewed and discussed a possible Monroe Township Service Department mailbox replacement policy and will continue at the next meeting.

Maintenance Greg Schrichten

- The new skid steer has arrived.
- Speed signs have been installed on Bantam Road.
- There was a partial road closure on E Concord last night. The road caved in due to Duke working and installing gas lines. There were several tons of gravel delivered by the Township to try and get the road back open. Mr. Schrichten is going after the meeting to talk to Duke about the problem.

Cemeteries Greg Schrichten

- Parking spaces have been created at Laurel Carmel Cemetery located near the location of the new shelter.
- The department is currently working on clearing property on the back side of Laurel Carmel where they have located headstones from the 1800's.

Additional pricing was presented by Ms. Forder on a Columbarium. Sizing from 16 niches to 48 niches. The Trustees will vote next meeting on the 32 niches from Baxter Burial Vault after Ms. Forder confirms a delivery and set up cost.

Fire/EMS Department Chief Steve Downey

AFG Grant only has 8 days remaining to award the grants for 2026.

Motion# 106-2027 was made by Mr. Peck to change Katelyn Franz employment classification from part-time FF/EMS Basic to part-time FF/Medic with a probation pay of \$18.90 per hour effective September 14, 2025. Ms. Aranyos 2nd the motion.

Vote: Mr. Peck-yes, Ms. Aranyos-yes, Mr. Forder-yes

Other Discussion:

Safety Days is Saturday from 11-4 p.m.

Trunk or Treat is October 4, 2025 from 6-8 p.m.

Ms. Forder will contact the Ohio Division of Liquor Control on the permit request that the Township requested a hearing on.

Motion # 107-2025 was made by Ms. Aranyos to adjourn the meeting. Mr. Peck 2nd the motion.

Vote: Mr. Peck-yes, Ms. Aranyos-yes, Mr. Forder-yes

The meeting adjourned at 11:08 a.m.

Minutes taken by Candace Forder

Mr. Peck _____

Ms. Aranyos _____

Mr. Forder _____